

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, November 18th 2020 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:23 am and all of said persons were present: Commissioner Loretta ROBINSON, Commissioner Eva GARCIA, Commissioner Maria GOMEZ and Commissioner Lee SPILMAN.

Also, present was Fire Chief Dave PARKER, Amanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Arthur NAVARRO, Joe LEGGETT, Robert MATHEWS, Robert HOLLEY, Michael SNEATH, Ray DEANDA, Ryan LOCKWOOD, Daniel MICHIE, and Andy PEREZ with Aldine Fire & Rescue, Ricardo MARTINEZ with Martinez Architects, Brad DILL B&D Realty Advisors, and Adam TABAK District Council, Ira COVELER Attorney with Coveler and Peeler.

4. TO RECEIVE PUBLIC COMMENT:

No Action

5. TO APPROVE THE MINUTES OF PRIOR MEETINGS:

Motion by Commissioner ROBINSON and seconded by GOMEZ and approved with a vote 5 to 0 to approve the minutes of prior meetings.

6. TO RECEIVE THE TREASURER'S REPORT:

Amanda CARRIER presented the Treasure's report as of October 2020:

Chase Checking Account Balance: \$182,593.29

Chasing Saving Account- Property Tax: \$8,214.66

Chase Grant Account: \$156,265.14

Texas Class Account-Real Estate- \$1,424,398.06

Texas Class Account-Reserve: \$12,269,135.95

Wells Fargo-Sales Tax Collections balance: \$481,441.93

Wells Fargo Account-Station #11 Construction balance: \$6,794.80

Prosperity Account-Billing Funds balance: \$223,203.38

Total in all accounts: \$14,752,047.21

Tax Collections collected year to date: \$4,599,732.89

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to accept the treasure's report for the month of November 2020.

7. TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to pay Districts bills.

8. TO REVIEW AND TAKE ANY ACTION REGARDING CONSTRUCTION, REPAIRS OR RENOVATIONS TO DISTRICT REAL PROPERTY, INCLUDING, BUT NOT LIMITED TO, CONSTRUCTION PAYMENTS, PAYMENT APPLICATIONS, CHANGE ORDERS, PERMITS, ENGAGING ARCHITECTS OR ENGINEERS, AND SELECTION OF GENERAL CONTACTORS FOR DISTRICT CONSTRUCTION PROJECTS:

Brad DILL presented the board a monthly report with all due diligence items regarding the land at Station 21; Stewart Title is reviewing documentation pertaining to the Mueschke Cemetery. Administrative building land needs the agreement for HOA on the restrictions that inquire for Century Plaza. (View attachment).

Motion by Commissioner ROBINSON and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to agree to the restrictions to the acres on the administrative land that are not already on the Century Plaza Association.

Motion by Commissioner GOMEZ and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to give approval to authorize President Jerry LOYD to sign the authorization to abandon the easement and to relocate the easement for the administrative land.

Ricardo MARTINEZ from Martinez Architects presented the board a monthly update of the following projects: Station 11, Station 41 Station 21, and the Administrative Building. Brad DILL assists with the plotting plans for Station 21. (View attachment)

9. TO REVIEW, DISCUSS AND TAKE ACTION ON MATTERS RELATED TO COVID-19, INCLUDING BUT NOT LIMITED TO MEETING PROCEDURES, EMERGENCY EXPENDITURES AND CONTINUITY OF OPERATIONS PER GOVERNMENT CODE §418.1101:

No action, item tabled.

10. TO RECEIVE THE CHIEFS REPORT, INCLUDING FIRE SUPPRESSION, RESCUE AND RELATED ACTIVITIES, AS WELL AS REPORTS ON ANY TRAINING RECEIVED BY THE DISTRICTS PERSONNEL DURING THE PERVIOUS MONTH:

Report for the month of October 2020 presented by Chief PARKER; total responses: 159, total numbers of apparatus responding: 184, total In-District on scene calls: 105, mutual aid: 20, mutual aid received: 03, calls year to date: 1714, total training hours: 649.

Chief PARKER mentioned big fan installed inside bays at Station 21.

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the chiefs report for the month of October 2020.

11. TO REVIEW AND APPROVE REQUISITION REQUESTS SUBMITTED FOR THE PURCHASE OR REPAIR OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

No Action, item tabled.

12. TO REVIEW, DISCUSS, AND TAKE ACTION ON MATTERS RELATED TO THE LEASE-PURCHASE AGREEMENT BETWEEN THE DISTRICT AND PIERCE MANUFACTURING, INC:

Will be discussed in closed session.

13. TO REVIEW AND APPROVE REQUESTED REVISIONS TO THE DISTRICT'S 2020 BUDGET:

No action. Item tabled.

14. TO REVIEW AND TAKE ACTION ON THE RATIFICATION OF A CONTINUING CONTRACT WITH A PRIVATE LAW FIRM PURSUANT TO § 6.30 OF THE TAX CODE FOR THE COLLECTION OF DELINQUENT DISTRICT AD VALOREM PROPERTY TAXES AND PROVIDING FOR THE PAYMENT OF UP TO 20% OF THE DELINQUENT TAXES PENALTIES, AND INTEREST WHICH ARE COLLECTED BY THE ATTORNEY UNDER SAID CONTRACT:

Motion by Commissioner ROBINSON and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to continue the ratification contract with Linebarger Law Firm.

Motion carries 14 thru 17.

15. TO DISCUSS AND TAKE ACTION ON THE IMPOSITION OF ADDITIONAL PENALTY ON DELINQUENT TAXES PURSUANT TO § 33.07 OF THE TAX CODE AND ADOPTION OF A RESOLUTION REGARDING SAME FOR TAXES:

16. TO DISCUSS AND TAKE ACTION ON THE IMPOSITION OF ADDITIONAL PENALTY ON DELINQUENT TAXES TO DEFRAY COSTS OF COLLECTION BY THE DISTRICTS DELINQUENT TAX ATTORNEY, PURSUANT TO § 33.08 OF THE TAX CODE AND ADOPTION OF A RESOLUTION REGARDING SAME:

17. TO DISCUSS AND TAKE ACTION ON THE IMPOSITION OF EARLY ADDITIONAL PENALTY FOR COLLECTION COSTS FOR TAXES IMPOSED ON PERSONAL

PROPERTY ON DELINQUENT TAXES PURSUANT TO § 33.11 OF THE TAX CODE AND ADOPTION OF A RESOLUTION REGARDING SAME:

18. TO RECEIVE A REPORT REGARDING SOCIAL MEDIA AND UPCOMING EVENTS FROM THE DEPARTMENTS PUBLIC RELATIONS REPRESENTATIVE:

No action. Item tabled.

19. TO APPROVE TRAINING REQUESTED OR REQUIRED OF COMMAND STAFF, FIREFIGHTERS, AND DISTRICT PERSONNEL:

No action. Item tabled.

20. TO DISCUSS AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT EMPLOYEES:

Will be discussed in closed session.

21. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH SAFETY CODE §775.251:

No Action, item tabled.

22. TO REVIEW, DISCUSS AND TAKE ACTION ON THE ENCROACHMENT BY AN ADJOINING LAND OWNER ONTO THE DISTRICTS REAL PROPERTY:

Motion by Commissioner ROBINSON and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to authorize counsel TABAK to work with property owner on the encroachment at Station 41.

23. TO REVIEW, DISCUSS AND TAKE ACTION ON THE MODIFICATION OF EASEMENTS EFFECTING THE DISTRICTS REAL PROPERTY:

Item discussed in number 8.

24. TO REVIEW, DISCUSS AND TAKE ACTION ON THE PURCHASE, SALE, OR LEASE OF REAL ESTATE:

No action, item tabled.

Closed session began at 12:07 pm

25. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

26. EXECUTIVE SESSION PURSUANT TO GOVERNMENT CODE §551.074, TO DISCUSS DISTRICTS PERSONNEL MATTERS:

27. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE § 551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE § 323.3022 TO DISCUSS SALE TAX MATTERS:

Open session resumed at 12:44pm

28. TO REVIEW AND APPROVE SUBMITTAL RECEIVED FROM THE DISTRICTS COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH AND SAFETY CODE §775.038:

Motion made by Commissioner SPILMAN, seconded by Commissioner ROBINSON with a vote of 5 to 0 to approve compensation for Commissioner SPILMAN, Commissioner GARCIA, Commissioner ROBINSON, Commissioner GOMEZ and Commissioner LOYD for the month of November 2020.

29. TO DISCUSS ANY NEW ITEMS WHICH NEED TO BE ON THE AGENDA FOR SUBSEQUENT DISTRICTS MEETINGS:

No action. Item tabled.

30. ANNOUNCEMENTS:

Office Manager Amanda CARRIER stated that headshot photos will be taken on December 16th for the district's website.

31. ADJOURNMENT:

Commissioner ROBINSON moved for adjournment; Seconded by Commissioner GARCIA with a vote of 5 to 0 to adjourn the meeting.

The meeting adjourned at 12:46pm.